

JOHNNY APPLESEED METROPOLITAN PARK DISTRICT

Head Lifeguard (Seasonal)

CLASSIFICATION

The Head Lifeguard is classified as an hourly employee. The general responsibility of a Head Lifeguard shall be to provide supervision, protection, and assistance for the patrons of Park District operated swimming facilities and oversee guard operations on the beach.

ILLUSTRATIVE DUTIES

- 1) To assist the Beach Manager in the management of Ottawa Metro Park Beach and beach house in coordination with or in the absence of the Beach Manager.
- 2) To prevent accidents and minimize or eliminate hazardous situations through proper supervision of the swimming area.
- 3) To respond quickly to all emergency situations within the swim area using proper procedures and techniques.
- 4) To administer any necessary emergency first aid to the victim of an accident, injury, or illness until such time as qualified medical personnel arrive.
- 5) To communicate and assist other staff members and emergency team members during emergency situations.
- 6) To supervise and instruct lifeguards and enforce appropriate guard procedures on the beach.
- 7) To remain constantly courteous, friendly, outgoing, and helpful toward park visitors and other staff.
- 8) To conduct oneself in a professional manner at all times and to set an example for acceptable behavior and to observe all Park District Rules and Regulations.
- 9) To assist park visitors in locating missing children, friends, and with the directions to other park facilities, or where to obtain further information.
- 10) To familiarize yourself with all applicable Park District Rules and Regulations and Policies.
- 11) To complete any required forms and reports on schedule according to established operating procedures. To carry out additional duties as assigned, such as opening and closing of swimming area, litter pickup, beach building and equipment maintenance, and assisting other Park District personnel.
- 12) To remain on or near your workstation during assigned times.
- 13) Maintain physical / mental peak.

QUALIFICATIONS

- 1) Possess current Senior American Red Cross Lifesaving / Lifeguarding certification or nationally recognized equivalent.
- 2) Must be in good physical and mental health.



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